

# CHRIST LUTHERAN CHURCH MISSION ENDOWMENT FUND SCHOLARSHIP GUIDELINES

## The Program

---

The Mission Endowment Fund Committee (The Committee) may annually award scholarships using up to 40% of The Fund's annual disbursement. These awards are to be given to persons who show potential to serve as leaders of Christ's church. Priorities for such awards are as follows:

- Education for rostered leaders or those pursuing rostered status
- Undergraduate or graduate studies that will lead to a church-related occupation
- Undergraduate studies at an ELCA college or university
- Persons who demonstrate leadership who are pursuing a degree

## Eligibility

---

Each candidate must:

- Be an active member of Christ Lutheran Church.
  - Be enrolled or accepted at an accredited learning institution beyond the high school level.
  - Provide documentation for one of the following:
    - a cumulative grade point average of 3.0, based on a 4.0 grading scale, or the equivalent of a B average;
    - a grade point average of 3.0, based on a 4.0 grading scale, or the equivalent of a B average for the last full academic year.
- Note:** The Committee is authorized to suspend the academic achievement requirement in the event of a 'special needs student,' as evidenced by their transcript.
- Submit a completed application form (with required documentation) by the deadline established by the Committee. The Committee is further authorized to disqualify any applications without a transcript or other required documentation.

## Awards

---

Recipients of the scholarship will be notified by the Committee. Scholarship awards will be sent to the financial aid office of the institution to which the recipient is enrolled.

## **Selection of the Recipients**

---

Applicants will be evaluated on all of the following: Essay, Recommendations, Academic Achievement, and Financial Need. The Committee will not discriminate in their selection based on race, sex, age, national origin, disability, ethnicity, or sexual orientation. The Committee will recommend recipients to the Congregation Council for approval.

## **CHRIST LUTHERAN CHURCH MISSION ENDOWMENT FUND SCHOLARSHIP APPLICATION INSTRUCTIONS**

### **Basic Instructions**

---

Please read the instructions carefully and provide all requested information.

Please type or print your answers legibly. Illegible applications may not be considered.

Submit the completed form with all attachments. Application is due the last business day of June and must be received at Christ Lutheran Church by noon of that day.

Be sure to follow up with your references and with your institution to make sure all required documents have been submitted before the deadline. You should also follow up with the endowment committee to ensure that they have received all required items before the deadline.

### **Essay Instructions**

---

Submit a typed 1,000 – 1,500 word essay that addresses the following:

1. How has your church life affected your commitment to making Christ known as a student in the past and present?
2. What are your career goals, and how do you plan to make Christ known in your chosen field?
3. What is your postgraduate commitment mission to the church, family, and community?

The essay must express clear and coherent thoughts using proper English conventions, grammar, and spelling. Excerpts of your essay may be used in congregational communications. Previously submitted essays will not be considered.

**\*Please document your word count on the application.**

## **Letters of Recommendation Instructions**

---

Three (3) letters of recommendation from the specific sources are required.

1. Person from the Christ Lutheran Church staff, Chaplain, or campus pastor
2. Faculty or teacher who can speak for your academic achievements
3. Member of the community who can speak for your character. Please have them identify what their relationship is to you.

Persons writing on behalf of institutions shall submit their recommendations on letterhead.

The letters must be submitted directly by the recommender via [missionendowmentfund@makingchristknown.org](mailto:missionendowmentfund@makingchristknown.org) or US mail to:

Christ Lutheran Church  
Attn: Mission Endowment Fund  
425 Riverside Road  
Belvidere, IL 61008

CHRIST LUTHERAN CHURCH

MISSION ENDOWMENT FUND SCHOLARSHIP APPLICATION

Applicant Information

Full Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cellular Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_

Educational Institution/Training Program

I am currently enrolled or will be enrolled next fall at the following educational institution.

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Registrar Telephone Number: \_\_\_\_\_

**Current GPA (provide one of the following):**

- Attach copy of your most recent transcript with cumulative GPA or high school transcript.
- Please indicate if your GPA is weighted or unweighted.

Cumulative GPA or grade average: \_\_\_\_\_

GPA or grade average for the last full academic year: \_\_\_\_\_

Field of Study/Major: \_\_\_\_\_

Degree Program: \_\_\_\_\_

In the coming school year, I will be enrolled in:

**Undergraduate Study**

1<sup>st</sup> Year    2<sup>nd</sup> Year    3<sup>rd</sup> Year    4<sup>th</sup> Year    5<sup>th</sup> Year

**Graduate Study**

1<sup>st</sup> Year    2<sup>nd</sup> Year    3<sup>rd</sup> Year    4<sup>th</sup> Year    5<sup>th</sup> Year    6<sup>th</sup> Year

**Other:** \_\_\_\_\_

**CHRIST LUTHERAN CHURCH  
MISSION ENDOWMENT FUND SCHOLARSHIP APPLICATION**

**Financial Information**

---

---

**Expenses**

**Income**

Tuition: \_\_\_\_\_ Total Educational Grants: \_\_\_\_\_

Room & Board: \_\_\_\_\_ Total Educational Scholarships: \_\_\_\_\_

Books: \_\_\_\_\_ Total Work Study: \_\_\_\_\_

Fees: \_\_\_\_\_ Employer Assistance: \_\_\_\_\_

Other (describe): \_\_\_\_\_ Other Financial Resources: \_\_\_\_\_

Third Party Sources: \_\_\_\_\_

---

**Total Expenses:** \_\_\_\_\_ **\$0.00**      **Total Income:** \_\_\_\_\_ **\$0.00**

---

---

Statement concerning financial need:

**Financial Aid Office Information**

If I am awarded a scholarship, please send the check for the amount awarded with the following information:

**Student ID Number:** \_\_\_\_\_

**Institution:** \_\_\_\_\_

**To the Attention (Name/Department):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Financial Aid Telephone Number:** \_\_\_\_\_

**ESSAY WORD COUNT:** I have tracked my word count and it is \_\_\_\_\_.

**Please list church participation for the last 18 months:**

Number of Sundays worshipped: \_\_\_\_\_

Ministries participated in: \_\_\_\_\_

Anything else done at CLC: \_\_\_\_\_

I certify that the information included in this application is accurate and true to the best of my knowledge. I understand that all materials, once submitted, become the property of The Committee. I grant permission for The Committee to contact officials at my academic institution and my references for purposes of verification. The Committee may share this application and other pertinent information with the Congregation Council of Christ Lutheran Church. I understand that the final decision lies with the Congregational Council.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_